

Lancaster Christ Church minutes of PCC meeting 29<sup>th</sup> July 2020

Name	Initials	Present	Apologies
Carol Backhouse	CB	X	
Jacqueline Stamper	JS	X	
Paul Thompson	PT	X	
Olwyne Thompson	OT	X	
Julie Buckley	JB	X	
Andrew Neal	AN		X
Joyce Lynch	JL	X	
Jane Lippitt	JLi	X	
Hilary Thwaytes	HT	X	
Vic Parsons	VP	X	

Agenda Item	Minutes	Actions
<b>1</b>	Opening prayers	<b>CB/All</b>
<b>2</b>	Apologies for absence AN	<b>All</b>
<b>3</b>	AOB – Safeguarding – to be a standing item on all agendas. JLi reported that the First Aid Trainer is now offering training days again. Dates in October to be checked and booked if able to have face to face contact by then.	<b>JLi</b>
<b>4</b>	Minutes of the meeting held 17th June 2020 via Zoom were accepted with one amendment to the surname of the PCC nominated Governor, otherwise accepted as an accurate record.	<b>CB/All</b>
<b>5</b>	<p>Matters arising from the minutes not covered elsewhere:</p> <ul style="list-style-type: none"> <li>• Claire Taylor is to be the PCC nominated Governor of Christ Church School subject to relevant documentation being completed and registered at the Diocesan offices.</li> <li>• Gregson Trust nominees- two potential nominees to be contacted in priority order, CA and if not able to be a Trustee MS to be approached</li> <li>• COVID19 – a mixed economy of on-line services and continuation of services in the Hall until the church is safe to be used again. Some of the current arrangements may be continued long-term, particularly for those who are vulnerable or otherwise unable to get to church. A reminder that it is necessary to pre-book into services as we are now nearing maximum levels at the 10.30 Sunday Service, people to be encouraged to attend other less populated services wherever possible. A proposal to restart the 6pm Sunday service from 9<sup>th</sup> August was agreed and approved. As we are limited in what Children’s services we can provide, ideas are needed to generate future activities within our current restrictions with lack of space whilst the church building is unsafe. The folding grey chairs have been replaced with the red/orange chairs which are a little more comfortable. If there is to be a long delay in the ceiling being made safe, the padded seats from the Lady and Storey Chapels may be moved into the Hall. The Weds 11am service is timed to allow 72 hours between the days the Hall is used for services. This allows for the air to settle and the Hall to be cleaned. The Timetable of</li> </ul>	<p><b>CB/JS</b></p> <p><b>CB</b></p> <p><b>CB/All</b></p>

	<p>services was formally approved by all the PCC members present- Sunday 8:30am &amp; 10:30, 6pm and Weds 11am.</p> <ul style="list-style-type: none"> <li>• Sacristan Role – Parts of the role are to be handed over to new people who are willing to take on these duties. Washing silverware, setting up before services and clearing up post services. PT pointed out that if these are new people, they needed to be made aware of our lone working procedures.</li> <li>• Children, Youth and Families Coordinator – the updated breakdown of hours and proportion of funding to parts of the role had been circulated previously. The PCC approved the figures and percentages in the document. CB proposes to continue in seeking grants for 30% of the post costs. It was agreed that, with funding in place, the Advert should be placed by the end of August/early September with a suggested interview date before the half term break.</li> <li>• Fundraising – the donations for masks had reached £700, thanks given to JB &amp; MC for producing these. Other ideas generated at the first fundraising meeting included :100 club which will require a licence application (could also be used for raffles, draws, etc. It would need a volunteer to coordinate the 100 club to ensure money was paid in and prizes drawn and distributed etc. Other areas which are more dependent on current restrictions on social activities being lifted including a Vintage Tea Party, Bring and Buy; Clothes swap, Harvest supper; BBQ’s etc Further meetings need to be planned in the diary to develop these ideas further.</li> <li>• Use of the Hall for Civil Contingencies, no further discussion has taken place and the current Covid19 restrictions and issues with our premises would prevent us participating at present.</li> </ul>	<p>CB</p> <p>CB</p> <p>CB/HT</p> <p>CB</p>
<p>6</p>	<p>Building Matters</p> <ul style="list-style-type: none"> <li>• Fire Alarm testing has been conducted</li> <li>• The Lightning Conductor is to be checked on 18<sup>th</sup> August, PT proposed that this be agreed on a rolling contract to ensure any future checks are part of a regular programme of checks to comply with the regulations.</li> <li>• AR has agreed to work on the floor by the altar as soon as he is able, he has been delayed due to personal circumstances. PT will follow up when appropriate</li> <li>• The trees - Following a complaint, we will pursue tree pruning of the large sycamore behind the hall, and other saplings, once the bird nesting season is over and we have sufficient finances available. The large sycamore has a TPO on it, so permission will need to be sought, in addition to List B permission from the Archdeacon. The Arborist's report notes that there are no diseased, dead or damaged branches in need of urgent work. The complainant has been informed, and they wish to pursue this further with the City Council.</li> <li>• Further ceiling damage has occurred during the last week in July. We do not yet know if our insurer EI will cover the cost. However, delays in fixing the roof are putting the internal fabric of church at risk of further damage. PT will attempt to escalate this with EI</li> </ul>	<p>PT/CB</p> <p>PT</p> <p>PT</p>

	<ul style="list-style-type: none"> <li>• Drains – work has started on re-routing the drains to the mains connection. [Post meeting note, the main work is now complete.]</li> </ul>	<b>JS</b>
<b>7</b>	<p>Memorial Bench – an offer has been made to provide a memorial bench to replace the one that is broken. This will also include an inscription plaque. The PCC agreed to this being allowed and CB will pursue a List B faculty for this. The broken bench was a memorial bench and JLi agreed to inform CD’s family that this was now disintegrated and was to be replaced by a different memorial</p>	<b>CB</b>  <b>JLi</b>
<b>8</b>	<p>Finance – AN was not able to attend today’s meeting but has sent the updated Q1 &amp; Q2 position. The higher than previous Hall costs where queried, this will be checked by AN, but the increase is probably due to Architect’s fees and Coastal Drains work incurred during the identification of the Drain routing issue. The additional cost for the Church yard is due to the Gardening company now having to charge VAT. JS to check with AN regarding online/contactless giving options</p>	
<b>9</b>	<p>Vision 2026 – There was a Virtual Synod Meeting to review the current situation and how to move this forward. The Vision Coordinator and team will hold a meeting with all Deanery Synods locally, these meetings will be open to anyone to attend. The recent online 4-week course based on the Acts was well received and CB was thanked for organising the course.</p>	<b>JS</b>  <b>CB</b>
<b>10</b>	<p>Eco-Church Report</p> <p>At our last meeting on 23rd June the group talked about the government's role in a green recovery and various actions and statements made. There was some concern that despite some fine words, a green recovery is not central to the government's economic strategy but just a bit of tinkering at the edges.</p> <p>Concern was also expressed that use of public transport has reduced. People may be travelling less but are understandably mostly using their own cars</p> <p>A Rocha has launched a Wild Christian initiative which provides a monthly email including a biblical reflection and ideas on how to nurture and defend nature. This can be subscribed to for free and was included as the Eco Action 19th July.</p> <p>A Rocha has also launched Climate Sunday. One of the actions will be to encourage churches to hold a climate focused service between September and COP 26 November 21.</p> <p>The action for this week is to save good quality clothes etc for a fund-raising sale once the church can open fully.</p> <p>2nd August: A great activity for school holidays is to get to know the wildlife in your garden or nearby park. Record and research what you find. You could also check out this link for the big butterfly count which finishes on 9th August. <a href="https://bigbutterflycount.butterfly-conservation.org/">https://bigbutterflycount.butterfly-conservation.org/</a></p> <p>9th August: The collapse of eco-tourism has had a severe impact on critically endangered species. Have a day out at places such as Chester and Blackpool Zoos or Lakeland Wildlife Oasis as they work to prevent extinction at home and across the world.</p>	<b>JLy</b>

	<p>16th August: Try to visit your local nature reserves in Lancashire and Cumbria as they gradually open or become a member to support their conservation efforts.</p> <p>23rd August: Plan a plastic free picnic with family or friends. Make your own food and take all your litter home. Take a spare bag to pick up any other litter on the way.</p> <p>30th August: As you prepare to return to school or work, with all the necessary precautions, remember to reduce waste from your lunch boxes as part of the green recovery.</p> <p>The Water Aid bookstall in church is to be reopened, the table to be moved to nearer the baptistry at the back of church. Any 'new' books will be placed in a quarantine box under the table, to be added to the book stall at a later stage.</p>	<b>PT/JB to move table</b>
<b>11</b>	AOB – 11-20 September are the Heritage Open Days; Christ Church has been asked if it would like to take part. It was agreed that we should take part with the caveat that the building would need to have been repaired. PT volunteered to be involved in this.	<b>CB/PT</b>
<b>12</b>	Public version of the minutes – anything to amend [Subsequently confirmed by email circulation that nothing needed to be excluded.]	
<b>13</b>	Dates of next meetings, Standing Committee Monday 7 <sup>th</sup> September 1pm, PCC Wednesday 16 <sup>th</sup> September 7:30pm	
<b>14</b>	Closing Prayer	